DOCUMENT	VERSION	ISSUED
B&S-E01	1.0	November 2026

LEAVE-BEHIND

HOW ENGAGEMENTS *Work*

Bevel & Sloane works as an embedded, fractional systems architect. We document your real SOPs, build your learning infrastructure, and train an internal successor so your operation runs without ongoing dependency on us.

THE PATH IN — FROM FIRST CALL TO KICKOFF

STEP 1
Discovery Session
Where you are, what is breaking, what you have tried.

STEP 2
Diagnostic or tier
A two week diagnostic, or a tier scoped directly.

STEP 3
MSA and SOW
One master agreement and a phased Statement of Work.

STEP 4
Kickoff on the 1st
First month billed in advance; work begins.

BY DAY 30
Successor named
Your internal lead co-pilots every build.

WORKING STANDARD — EVERY TIER INCLUDES

01 **10 to 12 dedicated hours a week**
Advisory and hands on delivery.

02 **Weekly executive calibration**
One 60 minute session by video.

03 **Dedicated Slack channel**
Triage within 24 business hours.

04 **Apprentice Succession Model**
A successor trained to run it after handover.

FOUR PILLARS — BUILT AS ONE SYSTEM

PILLAR 01
Operational Diagnostic & Friction Triage
We find where time, quality and people leak, and rank the fixes.

PILLAR 02
SOP & Knowledge Architecture
We write the SOPs and knowledge base your team actually uses.

PILLAR 03
Onboarding Academy & L&D Systems
Onboarding academies, training tracks and train the trainer.

PILLAR 04
KPI, Governance & Handover
Scorecards and cadences, then a full handover to your successor.

TIER ROADMAP

EACH TIER BUILDS ON THE LAST

TIER 01 · 3 MONTHS

The Prelude

$4,500 to $6,000

/ month · $13,500 to $18,000 total

- **The foundation, phased by month:**
- Month 1: diagnostic, stakeholder interviews, friction triage
- Month 2: core SOPs and workflow handoff redesign
- Month 3: onboarding framework, pilot cohort, stabilization plan

MOST POPULAR

TIER 02 · 6 MONTHS

The Blueprint

$5,000 to $6,650

/ month · $30,000 to $40,000 total

- **Includes everything in The Prelude, plus:**
- Department workflow mapping and redesign
- Full new hire onboarding academy
- Tool stack calibration (LMS, tracking, handoffs)
- Weekly 1:1 successor shadowing

TIER 03 · 9 MONTHS

The Ensemble

$5,300 to $6,650

/ month · $48,000 to $60,000 total

- **Includes everything in The Blueprint, plus:**
- Cross department handoff governance
- Upskilling tracks and custom curricula
- Successor leads day to day under review
- KPI dashboards, vendor frameworks, cadences

TIER 04 · 12 MONTHS

The Residency

$5,800 to $7,500

/ month · $70,000 to $90,000 total

- **Includes everything in The Ensemble, plus:**
- Infrastructure overhaul for scale or M&A
- Automated L&D with role certification tracks
- Full handover to your successor
- Board reporting, annual health audit, roadmap

RETAINER BY HEADCOUNT

HEADCOUNT BAND	PRELUDE	BLUEPRINT	ENSEMBLE	RESIDENCY	TOTAL CONTRACT RANGE
Boutique / Seed 10 to 35 FTEs · low end	$4,500	$5,000	$5,300	$5,800	**$13,500 to $70,000**
Emerging Mid-Tier 36 to 85 FTEs · mid point	$5,200	$5,800	$6,000	$6,600	**$15,600 to $79,200**
Established Mid-Market 86 to 250+ FTEs · top end	$6,000	$6,650	$6,650	$7,500	**$18,000 to $90,000**

BILLING TERMS

01 **Billed in advance**
Monthly on the 1st, under the MSA and phased SOW.

02 **Payable on receipt**
Work may pause if an invoice is unpaid after 7 business days.

03 **Diagnostic credit**
The $5,000 diagnostic is 100% credited toward a 3 or 6 month commitment.

04 **30 days notice**
Either party may end an SOW or the MSA with 30 days written notice.

05 **USD, electronic transfer**
All fees in US dollars.

06 **Your work product**
Custom SOPs, curricula and playbooks are yours on full payment.

NEXT STEPS

WHAT TO DO WITH YOUR *results*

Use three questions to find your starting point: How many people do you employ? How many departments are involved? Do you need a quick stabilization or a full system build?

01 **Stabilize one team: The Prelude**
Three months to diagnose, write core SOPs and pilot a new onboarding framework.

02 **Scale a department: The Blueprint**
Six months to redesign workflows, build the onboarding academy and calibrate your tools. Our most popular tier.

03 **Connect departments or prepare for scale: The Ensemble or The Residency**
Nine or twelve months for cross department governance, KPI dashboards, and full handover to your successor.

04 **Not sure yet: the Operational Diagnostic**
Two weeks, $5,000, fully credited toward a 3 or 6 month commitment.

FREE CALL

BOOK A DISCOVERY SESSION

TALK IT THROUGH IN A DISCOVERY SESSION.

Bring your headcount and your biggest operational headache. We will recommend a starting point and prepare your Statement of Work.

BOOK ONLINE
bevelandsloane.com/contact

EMAIL US
info@bevelandsloane.com

Bevel & Sloane
Operations and L&D advisory, Chicago, Illinois
Founder led by a Former Learning Operations Specialist at Uber

bevel & sloane

Uber is a trademark of Uber Technologies, Inc. Bevel & Sloane is not affiliated with or endorsed by Uber. Statistics cited in this document are attributed to their original publishers with the year of publication. This worksheet is general guidance, not legal, HR or financial advice. © 2026 Bevel & Sloane LLC, Chicago, Illinois.